

Dear London Met Students,

Please find attached the timetable customized to the year and the course you are taking at London Met and follow the guidelines below.

1) Only refer to the correct files for your year

- E.g. If you are in IT Year 1, please refer to files “IT Time Table - Yr1 LMU” and “Groups - IT Yr1 LMU”.
- E.g. If you are in BBA Year 1, please refer to files “BBA Time Table - Yr1 LMU” and “Groups – BBA Yr1 LMU”.

2) Check which group you belong to

- Please go through the class lists to find out which group you belong to.
- E.g. If your name is assigned to Group L1C1, it means that you are taking 1st year BSc (Hons) Computing and you are in Group C1.
- E.g. If your name is assigned to Group L1B2, it means that you are taking 1st year BA (Hons) Business Administration and you are in Group B2.
- If your name is not in any group, it means that your application into London Met is pending evaluation or you have not submitted all the documents needed. Please see Ms. Sita Tondon of our Registry, Time Table and Examinations Department immediately.

3) Only attend the classes that you (based on your group) are assigned to.

- You may not switch between groups. Attendance will be taken regularly.
- Please note that you are not allowed to change groups without the prior approval from RTE. Changing of groups is allowed if and only if you have a valid reason to put forward.

4) Your Timetable daily is different

- Please take note that you will be attending different types of classes e.g. lectures, tutorials and workshops. As such, your timetable every day is unique. Please keep it with you at all times.

Thank you very much.

Islington College